

SHELL FAIRY/ACORN NECKLACE

First Grade

Planned Number of Participants: 400

Classroom Coordinator:

Holiday Fair Contacts: Kimberly Martin – 720-231-7071

Matt Woodhull – 630-272-2926

Children create a fairy sleeping in a sea shell and an acorn capped marble necklace. Both of these require little more than gluing materials together so are good for little folks. The tone of the room is so the youngest of fair goers can create their craft in a peaceful, not rushed, environment. Please manage the noise of the room.

Materials:

Shell Fairy:

- Colors of wool roving
- Sea Shell
- Glue
- Wooden bead
- Small acorn caps
- Pearl sticker

Acorn Necklace:

- Twine/raffia
- Medium acorn caps (pre-drilled during preparations)
- Marbles
- Glue

Room Set Up

- Roll of paper to cover tables/desks
- Tarps to cover the floor
- Scissors
- Blue Tape
- Sharpie
- Broom, dustpan, cleaning wipes, paper towels, sponge, cleaning spray
- Laminated and bound activity instructions sheet
- Volunteer schedule for your activity
- Set-up and clean-up instructions

PRE-FAIR PREPARATIONS

1. Class Coordinator will assist in communications, details and recruiting class parents to help fill volunteer shifts. This includes set up, organizing supplies, clean up. Ideally, Class Coordinator manages set-up. Following are tasks that will be filled by parents via Holiday Fair sign up genius – if supply prep is needed.
 - Pull, DO NOT CUT, 400 x 1" pieces of colorful wool roving. Store in a plastic bin provided.
 - Pull, DO NOT CUT, 400 x 1/4" pieces of colorful wool roving. Store in a plastic bin provided.
 - Soak medium sized acorn caps in water for 10 minutes to soften. Use tool to drill 2 small holes in top of cap 1/8" apart. Place in plastic bin provided.
 - Cut 400 x 25" twine/raffia pieces. Place in a plastic bag.

ROOM SET-UP

Shell Fairy/Acorn Necklace will be held in the First Grade classroom. This room will be ready to set-up by 3pm with the goal to finish by 5:30pm on Friday, November 30th. The Class Coordinator is responsible for leading volunteers in the set-up of the room.

1. Cover the floors with tarps and secure it with wide blue tape.
2. Arrange the desks and chairs into work stations. Put one small desk/table and chair(s) by the classroom door to use as a check-in station.

Shell Fairy:

3. Put wool rovings in two different baskets under the check-in table. On Saturday, one piece from each basket will be given to children who want to make a shell fairy.
4. Place the shells and small acorn caps in baskets or spread out down middle of work stations.
5. Place several squeeze bottles of glue down middle of work stations.
6. Place sheet of pearl stickers down middle of work stations.

Acorn Necklace

7. Place acorn caps in baskets down middle of work stations.
8. Put the cut twine/raffia pieces into baskets down middle of work stations.
9. Place marbles in baskets down middle of work stations.
10. Place several squeeze bottles of glue down middle of work stations.
11. Display instruction boards around the room and instruction papers at the work stations.
12. Place a clipboard with volunteer instructions at the check-in station along with pens, etc.
13. Once the room is completely set-up, please find the Children's Activity Chair and ask for the sign to hang on the door, indicating that the room is set-up.

INSTRUCTIONS FOR ACTIVITIES

Shell Fairies:

1. Put medium amount of glue in a circle inside 2/3 length of shell. This is the bunting over the fairy.

2. Create loose round shape with 1" roving. Glue gently but firmly into shell so it remains puffed.
3. Glue smaller 1/4" roving on top of bead. The bead is the head of the fairy and the roving is the hair.
4. Gently glue a small acorn cap to the top of the fairy's hair.
5. With a small amount, glue the bead, hair & cap unit to the shell.
6. Place pearl sticker on bunting.

Acorn Necklace:

7. String necklace rope through two holes in acorn cap by pushing each end through a hole from inside to out.
8. Put generous amount of glue in acorn cap.
9. Carefully chose marble. Place marble in glue inside acorn cap.
10. Hold together for 2 minutes.
11. Let glue dry fully before wearing.

INSTRUCTIONS FOR ROOM VOLUNTEERS

- **PLEASE ARRIVE ON-TIME FOR YOUR SHIFT!**
- Greeter – one volunteer needs to stand at the entrance to check each child in by asking what grade the child is in.
 - **If the child is 2nd grade or younger, the parents must stay with the child during this activity.**
 - **Please advise the parents.**
- Check the child's activity bracelet.
 - BLUE bracelets are unlimited activity passes and the child can be let in with no further action.
 - SILVER bracelets are 3-activity passes. Place a single sharpie line mark on the child's silver activity bracelet. Silver bracelets can only have up to 3 sharpie marks. If the child is out of passes for activities, they may be directed to the front desk in the main lobby to purchase more children's activity bracelets.
- Keep track of each child with a tally mark on a sheet of paper.
- Facilitate the activities and provide support.
- Watch over the children as well as the room to ensure safety.
- Notice how many people are in the room and the number of children participating in the activity so we can decide on the best occupancy number for the room.
 - If the room seems really full, implement the process of 1 child out, 1 child in.
- Write down any thoughts or suggestions on improving this activity for the following year.

CLEAN-UP PROCEDURES

Children's Activities close at 2:45pm, though there will certainly be some finishing their projects after that time, the clean-up process can begin then. All Children's Activities rooms must be cleaned and back to their original configuration by 5pm on Saturday, December 1st.

- Return all equipment to its proper location.
- Sweep/vacuum.
- Pick-up trash. Dispose of all trash bags in the dumpster outside the school.
 - Large trash bags are available in the front office.