



College and Post-Secondary Guidance Counselor

The Denver Waldorf School (DWS) is seeking a qualified candidate to join our faculty and staff as College and Post-Secondary Guidance Counselor beginning with our 2021-2022 school year. The Guidance Counselor will help to chart the next course for every student graduating from DWS and will support other academic and career preparation needs throughout their high school years. The Guidance Counselor will provide support and guidance for college admissions, internships, gap-year experiences, and trade schools, entrepreneurship opportunities. This includes interfacing with college admissions, programs and professionals for gap experiences and trades, as well as assisting with essay writing and student applications.

Responsibilities Include:

- Coordinating necessary paperwork to help students satisfy college/intern/gap/trade admissions requirements
- Assessing students' academic progress to meet requirements of specific colleges and alternate programs
- Communicating with college admissions and financial aid departments
- Developing programs to teach students and parents about the college admissions and next steps process
- Assisting students with finding out about scholarships and other supportive programs
- Maintaining working relationships with various colleges, universities and programs that support volunteering, internships, gap years and trades
- Understanding financial aid requirements for students of varying needs
- Having the ability to work with a diverse student body

Requirements:

- Extensive knowledge of colleges, their programs, admissions and financial aid policies
- Outstanding written and verbal skills
- Ability to work as part of a team
- Familiarity with Waldorf philosophy and approach
- A collaborative/empathetic style and counseling expertise with both parents and students

Salary Range: \$50,000 - \$60,000

Available benefits: Health, Dental, Long Term Disability, Retirement Plan, FSA and HRA plans, Tuition Remission for one child.

2100 S Pennsylvania St, Denver, Colorado 80210

office 303-777-0531 | fax 303-744-1216

denverwaldorf.org

The Denver Waldorf High School

The Denver Waldorf High School is an urban Waldorf school in the heart of Denver near the Rocky Mountains. The high school enrolls approximately 80 students within a prek-12th grade school of 315 students. Our high school is broad in scope and vast in our curriculum. With a deeply committed faculty and student body we are able to break molds and foster individualized journeys. The school is an accredited member of the Association of Waldorf Schools of North America (AWSNA) and the Association of Colorado Independent Schools (ACIS). The school's mission is to awaken and inspire students' critical thinking, emotional intelligence and artistic expression, preparing them to bring relevant contributions to the world. We are committed to recognizing and developing the whole human being in an inclusive and engaging environment.

To Apply

Please e-mail a letter of interest, resume and three references to:

HR Manager

The Denver Waldorf School
2100 S. Pennsylvania St.
Denver, CO 80210

or

email careers@denverwaldorf.org

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