

STAR STREAMER

Third Grade

Planned Number of Participants: 450

Classroom Coordinator:

Holiday Fair Contacts: Kimberly Martin – 720-231-7071

Children will make a wet felt ball and shimmering streamers.

Materials:

- Plastic Ornaments
- Gold & Silver Streamers (cut into 10" lengths ahead of time by parents)
- Colorful wool roving (pulled into 6" strips ahead of time by parents)
- Needles
- Dish soap
- Water & Pitchers
- Glue
- Paper to cover tables
- Wide blue tape
- Cupcake Tins
- Sharpies
- Broom, dustpan, cleaning wipes, paper towels, sponge, cleaning spray
- Laminated and bound activity instructions sheet:
- Volunteer schedule for your activity
- Set-up and clean-up instructions

PRE-FAIR PREPARATIONS

1. Class Coordinator will assist in communications, details and recruiting class parents to help fill volunteer shifts. This includes set up, organizing supplies, clean up. Ideally, Class Coordinator manages set-up on Friday. Following are tasks if supplies are needed to be prepped.
 - Cut 400 x 10" lengths each of gold and silver ribbon and return to the DWS no later than Thursday before Holiday Fair.
 - PULL, not cut, a designated number of 8" colorful roving and return to the DWS no later than Thursday before Holiday Fair.

ROOM SET-UP

The Star Streamer will be held in the High School Mathematics classroom this year. This room will be ready to set-up by 3:15pm with the goal to finish by 5:30pm on Friday. All children need to leave the building by 5:45p on Friday due to the UnWined adults only event at 6p. The Class Coordinator is responsible for leading volunteers in the set-up of the room.

1. Arrange desks into several work stations.
2. Cover each of the work stations with paper.
3. Put chairs at each work station.
4. Place a small drop of dish soap in each cupcake tin. Add ½" water. Place cupcake tins on work stations.
5. Place one desk/table and a chair near the entrance to serve as the check-in station.
6. Place several desks in a row to create a supply table.
7. Place supplies on supply table in this order: basket of 8" colorful roving, basket of plastic ornament, baskets of 10" streamers- one gold and one silver.
8. Write instructions on chalkboard – large and legible.
9. Once the room is completely set-up, please find Kimberly and ask for the sign to hang on the door, indicating that the room is set-up.

INSTRUCTIONS FOR STAR STREAMER

1. Have each child walk along supply table and take one item from each basket.
2. Remove cap from ornament. Set aside for later use.
3. Spread out slightly 10" wool roving.
4. Lightly dip all of roving into cupcake tin with soapy water
5. Lay 10" wool roving flat on work station. Place ornament on top and spread wool roving around until you cover ornament.
6. Dip fingers into soapy water in cupcake tin.
7. Lightly Dip wool roving covered ornament in cupcake tin too.(Does not need to be soaking wet)
8. Several times, gently press wet roving and ornament between both hands to compact slightly.
9. Roll between hands, turning ornament in palm at times.
10. Roll for 5 minutes – this timing is IMPORTANT. Can sing a song while rolling.
11. After 5 minutes and wool roving is snugly attached to ornament, replace cap.
12. Thread ribbon streamers through cap and tie to secure
13. Ball will dry fully in a few hours.

INSTRUCTIONS FOR ROOM VOLUNTEERS

- **PLEASE ARRIVE ON-TIME FOR YOUR SHIFT!**
- Greeter – one volunteer needs to stand at the entrance to check each child in.
- Check the child's activity bracelet.
 - BLUE bracelets are unlimited activity passes and the child can be let in with no further action.
 - SILVER bracelets are 3-activity passes. Place a single sharpie line mark on the child's silver activity bracelet. Silver bracelets can only have up to 3 sharpie marks. If the child is out of passes for activities, they may be directed to the front desk in the main lobby to purchase more children's activity bracelets.
- Keep track of each child with a tally mark on a sheet of paper.
- Direct the child to another volunteer to explain the activity.
- Facilitate the activities and provide support.
- Assist each child in felting.
- Replenish supplies as needed.
- Monitor the room and determine safest capacity. If needed, use the 1 child out, 1 child in process.

CLEAN-UP PROCEDURES

Children's Activities close at 2:45pm, though there will certainly be some finishing their projects after that time, the clean-up process can begin then. All Children's Activities rooms must be cleaned and back to their original configuration by 5pm on Saturday.

- Empty and rinse cupcake tins. (STEAM room next door has a sink)
- Neatly return materials to bins to be used for next year.
- Remove all paper and tape from tables and place in the trash.
- Wipe down all tables.
- Sweep/wipe the floor.
- Pick-up trash. Dispose of all trash bags in the dumpster outside the school.
 - Large trash bags are available in the front office.
- Return the classroom to the original set-up.
 - A photo of the original set-up will be provided.