



Founded on Rudolf Steiner's humanitarian curriculum, The Denver Waldorf School awakens and inspires students' critical thinking, emotional intelligence and artistic expression, preparing them to bring relevant contributions to the world.

## **Early Childhood Lead Assistant Job Description**

**Reports to:** Administrative Director and The College of Teachers

**Employee Classification:** Full time, exempt

Founded on Rudolf Steiner's humanitarian curriculum, The Denver Waldorf School awakens and inspires students' critical thinking, emotional intelligence and artistic expression, preparing them to bring relevant contributions to the world.

### **General Description:**

As a full-time member of The Denver Waldorf School faculty, you are joining a group of individuals whose foundation in pedagogy is Anthroposophy. There are four areas in which the faculty strives to achieve excellence: academic, artistic, social and spiritual. The faculty continues to study and determine appropriate curriculum, academic standards, and methods of child observation/assessment. As a teacher you are accountable for your relationship to the children in your class, to the parents of those children, to your colleagues, to the Being of the School, and to Anthroposophy. You will be expected to renew yourself, deepen your understanding of the Waldorf curriculum and child development through continued education and professional development. The Denver Waldorf School provides monies toward professional development and continuing education when available; however, such request must be made in advance and faculty members should also seek support from other resources outside of The Denver Waldorf School.

### **Skills, Abilities and Key Requirements:**

- enthusiasm for and commitment to teaching a full Waldorf early childhood curriculum
- a growing relationship to Anthroposophy
- handwork skills
- Waldorf Early Childhood training and experience
- must fulfill all Colorado Department of Human Services requirements for ECE

### **General Requirements:**

All teachers are members of the Pedagogical Council, which meets weekly. All full time faculty are expected to participate in these meetings and to notify the faculty chair if they will be absent for any reason. Participation includes back-to-school meetings the week before school starts

and end-of-year meetings. You will be expected to attend meetings and complete class set-up prior to the beginning of and after the closing of each academic year allowing such time as the Pedagogical Council deems necessary.

The ideal candidate for this position will have a strong love of working with young children, Waldorf Early Childhood training and/or experience in a Waldorf Early Childhood program, group leader or director qualifications, along with the ability to work well in a collegial setting. As our preschool-kindergarten program is often a parent's first introduction to Waldorf education, the ability to communicate clearly and regularly with parents is an essential skill for this position.

The Lead Assistant works closely with the Lead Teacher, meeting daily to check in and discuss any issues regarding the Kindergarten and the children. The Lead Assistant has the opportunity to step in and lead the class when the Lead Teacher is absent. In addition, this teacher assists with circle-time, story-time, directing play when necessary, snack preparation, the care of the classroom environment, and seasonal craft projects. Responsibilities also include interacting closely with the group of children, nurturing and tending the domestic and artistic life of the classroom, sharing in the care of the greater kindergarten environment, and support and providing an atmosphere of security, warmth and joy.

Additionally you will be required to:

- Participate in school events such as assemblies, festivals, work days, fairs, etc.
- be a member of at least one standing and/or ad hoc committee
- participate in all faculty in-service days, retreats and teachers' conferences

The Denver Waldorf School is a pre-k through grade 12 urban Waldorf school, situated between the eastern plains and the Rocky Mountains in Denver, Colorado. We are fully accredited by the Association of Waldorf Schools of North America (AWSNA) and the Association of Colorado Independent Schools (ACIS).

For more information about our school see our website at [denverwaldorf.org](http://denverwaldorf.org). For more information about Waldorf education see the AWSNA website at [awsna.org](http://awsna.org).

**To apply:**

Please submit a cover letter and resume to [careers@denverwaldorf.org](mailto:careers@denverwaldorf.org)